



# WOODRIDGE STATE SCHOOL

*Together – Providing Opportunities – Creating Future*

## Enrolment Agreement

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Woodridge State School.

## Mission Statement

Woodridge State School, as a multicultural and diverse learning community, provides a quality education in a safe, supportive, challenging and meaningful environment which builds resilience and responsibility and develops skills of tolerance and respect for others.

### Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from all staff and principal
- abide by school rules, meet homework requirements and follow the school's Dress Code
- respect the school environment.

### Responsibility of parents to:

- attend open evenings/afternoons for parents
- provide up to date contact details
- attend re-entry meetings after school disciplinary absences
- let the school know if there are any problems that may affect my child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling my child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours.

### Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance.

I accept the rules and regulations of the Woodridge State School as stated in the school policies that have been provided to me as follows:

- Responsible Behaviour Plan for Students
- Student Dress Code
- Homework Policy
- School Charges and voluntary contributions
- Student usage of internet, intranet and extranet
- School Excursions
- Consent to use Copyright Material, Image, Recording or Name
- Complaints Management
- Parent/Guardian consent form for Voluntary Student Participation in Program of Chaplaincy Services
- Absences

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature:

Parent/Carer Signature:

On behalf of Woodridge State School

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Date: .....

### **ADDITIONAL INFORMATION**

1. I understand that before a transfer of my child/children can occur, I will return any borrowed items such as library books etc.
2. I will make every effort to ensure my child/children wear the correct uniform.
3. I will notify the school of any change of address/phone numbers or other circumstances relevant to this enrolment.
4. Has this student ever been suspended or excluded from any other educational institution? Yes/No
5. Has your child been fully immunised. Yes/No
6. I understand that I must advise the SCHOOL if someone else is to pick up my child/children.

### **STUDENT INTERNET ACCESS AGREEMENT**

Woodridge State School provides access to various computer resources, our Local Area Network and the Internet. These resources are available to enhance the learning process in a supportive school environment and to achieve quality learning outcomes for our students. Parents' permission is required before access is granted to the computer networks.

I understand that the school's computer system can provide students with valuable learning experiences. I also understand that, although unlikely, it may give access to information that is illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information must depend upon responsible use by students.

I understand that if my child/children breaches the School Internet Policy, he/she may have their internet privileges suspended temporarily, or even cancelled. This decision will be made by the IT Co-ordinator and/or the Principal.

I give permission for \_\_\_\_\_ to use the school's computer network.

### **PRIVACY STATEMENT ACKNOWLEDGEMENT**

(Please sign below to acknowledge that you have read a copy of the Education Queensland privacy statement.)

**I have read a copy of the Education Queensland Privacy Statement**

\_\_\_\_\_  
**Signature of Parent/Guardian 1**

\_\_\_\_\_  
**Signature of Parent/Guardian 2**